

Heritage Landings at Providence Village Homeowners Association, Inc.

NOTICE OF TRANSITION MEETING

Wednesday, April 26, 2023

7:00 P.M.

Dear Heritage Landing at Providence Village Homeowner,

In accordance with Article 5, Section 5.1 of the bylaws for Providence Village 6C Homeowners Association, Inc., you are hereby given notice of and requested to attend the **2023 Annual Homeowners Meeting**. The Annual Homeowners Meeting is scheduled for **Wednesday, April 26, 2022 at 7:00 p.m. Log in will begin at 6:30 p.m. The meeting will be held on GotoMeeting for the protection of all owners. Use the link: <https://meet.goto.com/725182253>, to see the presentation, and Call 312-757-3121, and enter Access code: 725-182-253 to join the in the conversation.**

At this meeting, there will be an election to elect three homeowners to the board. That being the case, if you would like to put your name forth for the board, please complete the attach candidate form and return it before April 19, 2023.

A proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance. The Bylaws state that in order to hold a meeting and conduct business of the Association, there must be a quorum present. A quorum is the number of homes represented either in person or by proxy. **The quorum required to hold a meeting is ten percent (10%) of all lot owners.** If the quorum for the annual meeting is not met, the Association will not be able to conduct any Association business, and will incur additional expenses to recall, reschedule and re-notice.

If you have any questions or concerns that you would like addressed at the meeting, please fill out the Question or Comments page enclosed and email it back to Dale@legacysouthwestpm.com no later than Wednesday, April 19, 2023.

Please take a moment to sign and return the enclosed proxy even if you plan to attend, as unforeseen circumstances can occur.

The deadline to return the proxy is Wednesday, April 19, 2023 by Noon

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste 801, Frisco, TX 75034
E-mail: Dale@legacysouthwestpm.com



Heritage Landing at Providence Village Homeowner's Association, Inc.

2023 Transition Meeting Agenda

- I. Call Meeting to Order
 - a. Establish Quorum
 - b. Proof of Notice of Meeting
- II. Introduction of the Board
- III. Introduction of Community Manager
- IV. Financial Report
- V. Construction Update
- VI. ACC Committee Updates
- VII. Social Functions
- VIII. Introduction of Candidates
- IX. Explanation of the voting process
- X. Adjournment
- XI. Questions & Answers



Heritage Landing at Providence Village

***** **Important – Do Not Discard** *****

2023 Transition Meeting Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of the Heritage Landings at Providence Village (the “Association”), at the Annual Meeting of the Association scheduled for April 26, 2023 or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

- Quorum purposes only
- _____ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all of the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): _____

Your Signature-Owner/Member

Your Printed Name-Owner/Member

Property Address

E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mail or e-mailed. Please see information below.

The deadline to return the proxy is Wednesday, April 19, 2023

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Heritage Landings at Providence Village

CANDIDACY QUESTIONNAIRE

Name: _____ Address: _____

Phone: _____ Email: _____

In an effort to protect your personal information, the above section will not be published.

Please tell us about yourself: Include business, Spouse, Children, Hobbies etc., Number of years lived in Mustang Park Homeowners Association.

Please write past experience/work: that qualifies you for a position on the Board of Directors:

Areas that you feel can be improved in the Mustang Park Owners' Association:

Do You have any commitments that will restrict: you from serving on the Board of Directors? (Travel, employment, other meetings):

By submitting this form, I acknowledge that I accept those responsibilities as described in the Bylaws, if elected, and I am aware that the information provided on this form may or may not be published in the annual meeting welcome packet.

DEADLINE TO SUBMIT THIS FORM IS WEDNESDAY, APRIL 19, 2023

This form may be submitted by email to

Dale@legacysouthwestpm.com